

**CITY OF AUBURN
TELECOMMUNICATIONS COMMISSION**

Thursday, February 11, 2010

Minutes

1. ROLL CALL AND DETERMINATION OF A QUORUM

Meeting called to order at 4:37. All commissioners present: Chairman Tonkin, Cmr. Mercurio, Owens, Preston, and Schredl. Brent Smith, CEO of SEDCorp (Sierra Economic Development Corporation), attended the meeting on behalf of the Highway 49 / Airport Business Association (re: item 5. A. c. below).

2. AGENDA APPROVAL

Owens proposed to move item 5. A. c. to the beginning of the Business. Mercurio moved to approve the agenda as amended; Preston seconded; unanimously approved.

3. PUBLIC COMMENT

None.

4. APPROVAL OF MINUTES

Owens proposed changing the wording of item 5. A. 2. in the minutes of the Regular meeting of January 20, 2010 from “ fiber-optic interconnectivity” to “data interconnectivity”, and Preston proposed changing item 5. B. from “would help get ... funding” to “could help get ... funding”. Mercurio moved to approve the January 20th minutes as amended; Owens seconded; unanimously approved.

5. BUSINESS

A. Review Action Items (listed in revised order, initial labeling maintained):

c. High speed data access to the Airport

Tonkin and Owens attended the Airport Committee meeting on Monday, February 8th. The Telecommunications Commission will have a more active role in supporting the data needs of the airport businesses. Tonkin will update the City Manager regarding the information learned from this meeting. He believes this may become an interim meeting with all Telecommunications Commissioners present. He requested our availability over the next two weeks and will request possible dates from the City Manager to setup a meeting.

i. Commissioner Tonkin to follow up with City Airport administrators

Tonkin contacted Brent Smith and received an update of discussions regarding broadband service to the Airport Business Park. SEDCorp is a non-profit, private agency that provides 1) economic development assistance by seeking grant funds for projects within its jurisdictions, 2) low cost training to businesses, and 3) is a direct lender of no-fee, small business loans and low-fee medium loans. SEDCorp has been working with CETF (California Emerging Technology Fund) to provide broadband access to rural areas (called the Gold Country Project; additional information available at www.GoldCountryBroadband.org). Mr. Smith informed us that CENIC (Corporation for Education Network Initiatives in California), which connects colleges and universities in California, has surplus capacity. CENIC plans to extend its existing network up Highway 49, and is looking for ARRA (American Recovery & Reinvestment Act of 2009) funds to assist in this expansion. These organizations may be able to provide assistance in extending broadband access to the Airport. Mercurio will research these organizations.

Mr. Smith has made initial contacts with several potential broadband providers in the Airport area. He has been in contact with the WAVE Business Office in Kirkland, Washington; he is aware that Xwire has an existing service center at the Airport; and ATT owns a private line to its Airport facility. These are all additional avenues to investigate. Mr. Smith will provide the Telecommunications Commission with his list of broadband contacts.

ii. Commission members review franchise agreement

Owens summarized his research as follows:

- 40% discount to the City
 - density requirement must be met for WAVE to expand into new areas
 - Commission can request an updated service map from WAVE
 - Ord. 04-07, Exhibit B contains a list of addresses that WAVE must provide service
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a. Commissioner Tonkin to forward final statement from Starstream and initial statement from WAVE. Schredl will create a table demonstrating the drop in subscriber count that is still unresolved.

b. Data interconnectivity between Rocklin and Auburn

i. Last action: Commissioner Tonkin to offered City Manager assistance from Commission.

Tonkin heard from the City Manager that the Police Department has connectivity with Rocklin.

We will be contacted when our assistance is required; this item will be removed from future agendas until assistance is requested.

d. Emergency Center

Tonkin reiterated that the ACTV studio has fiber-optic data feeds and is conveniently located on the Placer High School campus. This could well serve at least as a backup location.

ii. Commissioner Owens to conduct further investigation

Owens identified a 1997-1998 California state guideline for standard emergency management systems that contains procedures for inter-agency communications. He contacted the Fire Chief regarding the existing setup and found that there is a workspace reserved at the Police Station that is not very large and is frequently crowded with objects when needed; there is a backup center located at Station 3. Owens identified the need to have access to emergency personnel for updates and bulletins (with staff approval). Preston suggested designing a test scenario, getting support from Mayor Powers, and presenting a proposal to Placer High School to demonstrate the potential benefits of utilizing the ACTV studio. He will research the official report of the 49 fire for pertinent information. Before pursuing the matter further, we will await further direction from the City Manager.

B. ACTV Update

Tonkin met with the County on February 5th. Placer Co. is planning to upgrade existing PEG stations. They are pursuing Homeland Security funding. ACTV would like to serve as a pilot program for a similar PEG upgrade. A membership drive has been discussed, but no timeline has yet been established..

6. CORRESPONDENCE

Chairman Tonkin distributed copies of WAVE's 4th Quarter 2009 Franchise and PEG payments; received after the Agenda was submitted.

7. INFORMATION AND ANNOUNCEMENTS BY COMMISSIONERS

It was noted that WAVE has just increased basic cable fees by \$2 per month.

8. AGENDA ITEMS, DATE, AND TIME OF NEXT MEETING

Next regular meeting is scheduled for Thursday, March 11, 2010, 4:30 p.m., at Auburn City Hall, 1225 Lincoln Way, Room 10, second floor.

9. ADJOURNMENT

Meeting adjourned at 6:23.